



## The Clay Target Shooting Association of South Africa

*The governing body for Clay Target Shooting in South Africa*

[www.ctsasa.co.za](http://www.ctsasa.co.za)   [info@ctsasa.co.za](mailto:info@ctsasa.co.za)



# NATIONAL PROTEA TEAM MEMBER CHECKLIST FOR INTERNATIONAL CHAMPIONSHIP PARTICIPATION

As at January 2024

Item/Task	Date Done /notes
<b>Sign the Code of Conduct form by the required date</b> and send to the CTSASA – <a href="mailto:info@ctsasa.co.za">info@ctsasa.co.za</a>	
<b>Send a WhatsApp message</b> to 082 0990 650 (to Sarah) to confirm you have sent the signed Code of Conduct form to the CTSASA office on the above email address.	
<b>IMPORTANT NOTE FOR CTSASA MEMBERS WHO ARE NOT NATIONAL PROTEA TEAM MEMBERS/INDIVIDUALS</b>  Most of the international championships are open to non-qualifying participants, i.e. competitors who are not members of a national team or squad. The exceptions are the ISSF World Cups and World Championships where only qualified national teams/individuals may participate.	

## Entering/registering for the competition for which you have qualified

The competition entry procedures detailed below are **applicable only for National Protea Team Members and Protea Colours qualifiers**. However, the information and advice contained in this document is also applicable to CTSASA individual members who wish to participate in international championships.

**Definition of “The event”** : the international championship in which you will participate as a member of the National Protea Team. We also refer to this as the “designated event” in our National Trial Regulations.

**“Non-Team individual”** refers to a CTSASA member who is not a qualified Protea shooter.

The procedure for entering/registering for the event will depend upon the discipline/event as follows:

### **ATA Trap/ATA Trap Doubles or NSSA Skeet/Skeet Doubles :**

- a) You will need to become a member of the ATA or NSSA
- b) Once a member, you can then register for the Grand American or the NSSA Skeet World Championships.
- c) The CTSASA cannot reserve places for these events.
- d) *These events are open to all competitors and not restricted to national teams/qualified individuals. All non-team individuals must personally register for the event.***

### **DTL Trap**

- e) The CTSASA will always ask the Organising Committee of the event to reserve a set of team places as well as a small number of individual places.
- f) Please note!!! The CTSASA will not reserve places/spaces in preliminary or side events or any championship for which Protea Colours are not awarded.**
- g) Depending upon the event (either European or World Championship), you will need to submit your own entry as an individual and pay the appropriate competition entry fee(s).
- h) The CTSASA Executive Officer will submit the official team names and classification for each competitor.
- i) Notwithstanding the above, the CTSASA **strongly advises** that all potential team members and competitors submit their entry to the event as soon as entries are declared open by the Organising Committee of the event.
- j) *These events are open to all competitors and not restricted to national teams/qualified individuals. Participants must be a member of the CTSASA. All non-team individuals must personally register for the event.***

**English Sporting**

- k) The CTSASA will reserve sufficient individual entries in advance of the event (World Championship) when it is organised by the CPSA (UK) or the ICTSF. It might not always be possible to reserve places for the event if it is held in the USA.
- l) You will need to submit your own competition entry to the shoot organiser when requested to do so by the CTSASA.
- m) The CTSASA Executive Officer will submit the official team names and classification for each competitor.
- n) These events are open to all competitors and are not restricted to national teams/qualified individuals. Participants must be a member of the CTSASA. All non-team individuals must personally register for the event.***

**FITASC Sporting and FITASC Universal Trench**

- o) When FITASC opens the entries for the international events (World Championships) the CTSASA will reserve places for teams and individuals.
- p) Individuals will be requested to register their entry on the official FITASC web site and pay their entry fee.
- q) If an individual hasn't registered their entry and the event is full, then the CTSASA will arrange for the individual to be registered manually and then take up one of the reserved places.
- r) Notwithstanding the above, the CTSASA **strongly advises** that all potential team members and competitors submit their entry to the event as soon as entries are declared open by the Organising Committee of the event.
- s) These events are open to all competitors and not restricted to national teams/qualified individuals. Participants must be a member of the CTSASA. All non-team individuals must personally register for the event.***

**Olympic World Cups, World Championship and African Shooting Championship**

- t) All entries for Olympic (ISSF) events will be handled by the CTSASA Executive Officer.
- u) Olympic event qualifiers will be required to complete various forms which must be submitted to the CTSASA office, for onward transmission to the event organising committee via SASSCo.
- v) All the international Olympic events (except for Grand Prix events) are for qualified Protea Colour members only.

**International Flights**

- a) Book your departure date/time so that you arrive at least 3 days in advance of the commencement of the event.
- b) If you are travelling to a time zone that is greater than 3 to 4 hours difference, allow one day extra for each hour time difference, in order that you can adjust to the new time zone.
- c) Book your return date **for at least the day AFTER** the event has finished. **Do not book your return flight the same day as the last day of the event.**
- d) **CHECK** that **the airline** can carry your firearm and **CHECK** how much it will cost for **each leg** of the journey. **CHECK** to ensure that the charge is **per firearm** or **per container**. Airlines will usually charge **per firearm** and **not** per container/bag/case.

<p>e) <b>CHECK THE DETAILS/PROCEDURE PERSONALLY – do NOT rely on a third party to get the information for you, even if this is a travel agent. You, and you alone, are responsible to obtain the correct information.</b></p> <p>f) <b>Do not take ammunition overseas</b></p> <p>g) If your journey takes you through a <b>different country</b> (i.e. you land in a different country from your final destination and have to change aircraft/flights) from your destination country, <b>check to see that your firearms will be taken through to your next flight.</b></p> <p>h) <b>Make sure that you have a firearm permit for each country that you visit, i.e. for each country where you pass through passport control/immigration control.</b></p>	
<p><b><u>International Visa</u></b></p> <p>a) A visa is usually required <b>for every country</b> that you visit except if you are in transit and do not leave the airport.</p> <p>b) <b>If you book an indirect flight</b>, i.e. one that passes through an airline ‘hub’ e.g. Dubai, and you wish to stay in the hub city for a while before flying on to your destination <b>you must find out the requirements for a visa and a firearm permit.</b></p> <p>c) Visas take time to organise – <b>do not delay the process and do not leave anything to the last minute.</b></p> <p>d) The embassy from where you need to obtain your visa will more than likely be in Cape Town, Pretoria, Johannesburg or Durban. If you don’t live in any of these cities, you will need to allow sufficient time to book your time off and travel arrangements in order to obtain your visa.</p> <p>e) Make sure that you get the <b>correct information and procedure</b> for applying for a visa and that you know <b>which documents you need</b> for the application.</p> <p>f) Many embassies have an online procedure for booking a visa appointment – make sure you know what the correct procedure is.</p>	
<p><b><u>South African Temporary Export/Import Permit</u></b></p> <p>a) Apply for your permit at your local police station</p> <p>b) Check the prevailing SAPS procedure for submitting your application for the permit</p> <p>c) <b>Check the time required to process the application and when you can submit the application</b></p> <p>d) You will need the following documents:</p> <ol style="list-style-type: none"> <li>1. SAPS520 application form</li> <li>2. Certified copy of your ID</li> <li>3. A current firearm licence for the firearm for the application</li> <li>4. Invitation letter for the overseas event</li> <li>5. Confirmation of entry for the overseas event</li> <li>6. Check with your local DFO (Dedicated Firearms Officer) to make sure you have all the required documents</li> </ol> <p>e) Follow up your application within 2 days of submitting it. <b>Follow up your application regularly.</b></p> <p>f) The procedures may vary from time to time <b>so please check with your local DFO</b> and do not rely on information from a third party.</p>	

### **International Firearm Permit**

- a) The requirements for obtaining a firearm permit in the country or countries of destination will vary.
- b) **Do not delay** in applying for the international firearm permit.
- c) For Olympic disciplines, the event Organising Committee will arrange for your permit.
- d) For all other disciplines, you will need to follow the instructions in the CTSASA Protea team invitation letter.
- e) For **FITASC** disciplines, the procedure for the firearm permit will be in the '**FORMALITIES**' section of the event information (accessed by the home page calendar), along with a downloadable letter of invitation.
- f) For the **UK**, you will need to apply for a **Visitor Shotgun Permit** as per the information on the [www.cpsa.co.uk](http://www.cpsa.co.uk) web site. This can take up to 12 weeks to obtain.
- g) For the **USA**, the current information will be in your Protea team invitation letter. As with all other applications, **do not delay submitting your application**. If the requirement is a minimum of 8 weeks, allow 12!
- h) Some **European countries** require only advance notice of your arrival (via a written notification) whereupon the processing of your permit will be carried out at the airport.
- i) **Make sure that you have a firearm permit for each country that you visit, i.e. for each country where you pass through passport control/immigration control.**
- j) At all times, **check** the procedure to be followed.
- k) **CHECK THE DETAILS/PROCEDURE PERSONALLY – do NOT rely on a third party to get the information for you, even if this is a travel agent. You, and you alone, are responsible to obtain the correct information.**

### **National Protea Teams/Individuals : Order Your Protea Clothing**

All information relating to Protea Clothing is in your official CTSASA Protea team invitation letter.

The official suppliers of Protea clothing will require a copy of the SASCOC National Protea Colours approval letter in order for you to buy their products. This letter is received by the CTSASA within 2 to 3 weeks after submission of the application for National Protea Colours.

**All official Protea clothing and team clothing may only be embroidered or printed with the CTSASA logo in addition to the Protea logo. No other logos may be embroidered or printed without express written permission of the CTSASA President.**

### **Queries/problems?**

Contact Sarah at the CTSASA – [info@ctsasa.co.za](mailto:info@ctsasa.co.za) or 044 620 4178 or WhatsApp 082 0990 650.