

Professional Hunters' Association of South Africa (PHASA)

Temporary Import Permits Service

PHASA endeavours to ensure all international hunting tourists a trouble-free arrival in South Africa.

It's as easy as 1-2-3

1. PHASA can apply on your behalf, for your temporary importation permit or in-transit permit prior to your arrival.
2. A representative from Go 2 Safari Concierge will meet you on behalf of PHASA in the SA Police office at OR Tambo (Johannesburg) Airport with your permit.
3. The representative will assist you with the clearance of your firearms.

Please take note of the following and do not hesitate to contact Tersia Du Plooy from our office at phasa@phasa.co.za should you need any further information. She will gladly assist.

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I. COSTS & PAYMENTS: **PERIOD 1 October 2018 – 30 September 2019:**

- a. **\$160.00 USD per applicant.**
- b. Payment options:

PHASA uses SAFARI FOREX, who has partnered with Inter Africa LLC (USA & EU), to provide a market leading online payment platform.

Through their online platform:

- USA clients can do payments with a check, wire or cash deposits into Bank of America account. This will be a domestic payment for the USA client.
 - PayPal payments can also be done
 - European clients can do payments by a Bank Deposit / EUR Electronic payment
 - This option is safe, cost effective and convenient for the client.
- ❖ Please request an invoice from phasa@phasa.co.za

II. DOCUMENTATION:

* Scanned, readable documentation with the **total attachments** not **bigger than 4MB** can be **emailed** to phasa@phasa.co.za. (You are welcome to send more than one email)

* PHASA needs the following documents at the **latest 30 days prior to your arrival**.

(No late submissions will be accepted)

(Please note **item IV** regarding handguns, semi-automatic firearms and applications for persons under the age of 21, where applications need to reach us at least **40 days before arrival**).

A. **Form SAP520 (attached) or complete the SAP520 form online (<http://phasa.saps520.com>)**

ONLY the following sections need to be completed (use black ink):

Page 2 – Sections E 2.1 to E 24 (Natural person's details)

Page 2 - Section 25 if you are married and **spouse is travelling with you**.

Page 4 – Sections G1 to G 5 & G 8 to G 9.2 (Import/Export details)

Page 5 –Sections I 1.1 to 2.2 (Details of firearms etc.)

Page 6 – Section J (Signature of applicant)

B. **Notarized copy of Applicants' passport - page on which the photo and passport details are reflected.**

C. **Notarized copy of Proof of ownership of firearm, e.g. Legal licence, permit, certificate, proof confirming lawful possession of the firearm:**

Examples of documentation to proof ownership:

- USA: **Custom Form 4457** (contact your nearest airport for this) –

Please note:

- If there is an expiry date at the top right hand side of the form, it should be current.
- Forms have to be stamped in 2018.

- UK, etc.: Copy of your firearm License or Certificate

- Europe: Firearms Possession Licence (Waffenbesitzkarte)

- European Firearms Pass (Europaeischer Feuerwaffenpass)

D. **Copy of flight itinerary from airline or travel agent**

E. **Copy of Invitation letter from your Hunting Outfitter**

F. **Payment: PHASA will only submit application after receipt of payment.**

III. BASIC REGULATIONS AND RESTRICTIONS FOR THE ISSUING OF A TEMPORARY IMPORT

PERMIT:

A. Maximum of four (4) firearms or shotguns per applicant.

B. Not more than one rifle/shotgun of the same calibre or gauge – see **special applications** below.

C. Only 200 rounds for each permitted firearm or shotgun will be allowed.

- D. No ammunition for other firearms (not accompanying you) is permitted.
- E. Firearms must bear the manufacturer's serial number or any other mark by which the firearm can be identified. The identification number must be stamped and the mark affixed in the prescribed manner on the barrel, the frame or the receiver of the firearm.

IV. **SPECIAL APPLICATIONS:** (Subject to pre-approval only: documents must reach us at least 30 work days prior to arrival)

- A. **Handguns are allowed into the country for hunting purposes** only and therefore you need to submit the following additional documentation:
 - A letter of invitation from the outfitter stating the handgun will be used for hunting purposes only;
 - **A letter of motivation** from you stating that you will be using the handgun for hunting purposes only and any other relevant motivation.
- B. **More than one rifle / shotgun of the same calibre / gauge:**
 - **A letter of motivation** from you must be submitted, stating the reason/s for bringing two rifles/shotguns of the same calibre/gauge into the country.
- C. **Semi-Automatic shotguns:**
 - **A letter of motivation** from you must be submitted, stating the reason/s for bringing it into the country.
- D. **Any person under the age of 21** that wishes to apply for a temporary import permit has to include **a motivational letter** with the application proving that he/she is a capable hunter. Any additional motivational letters from third parties will help with the application.

V. **TRAVELLING WITH CHILDREN UNDER THE AGE OF 18 YEARS**

From 1 June 2015, the Department of Home Affairs in South Africa will require all passengers under 18 to travel with an Unabridged Birth Certificate.

- What is it? A new immigration law is coming into effect on 1 June 2015.

Under the new law, all minors under the age of 18 years will be required to produce, in addition to their passport, an **Unabridged Birth Certificate (showing the particulars of both parents)** when exiting and entering South African ports of entry.
- Why is it happening? This is being done to curb human trafficking. According to the Department of Home Affairs, 30 000 minors are trafficked through South African borders every year. 50% of these minors are under the age of 14.
- It is the responsibility of passengers to ensure their children have the correct documentation or risk being denied boarding. The new law will be enforced by airlines and immigration officials across the board (land, sea and air). Although airlines and travel agents are doing everything to keep passengers informed, ultimately it will be the passengers' responsibility to know what is required of them. In all cases an Unabridged Birth Certificate will be required for minors departing and arriving in South Africa ... they will not be allowed to travel without it.
- In cases where the Unabridged Birth Certificate is in a language other than English, it must be accompanied by a sworn translation issued by a competent authority in the country concerned.
- Children traveling with only one parent

When a child travels with only one parent, additional documents should include an affidavit in which the absent parent gives consent for the child to travel, a court order granting full parental responsibilities or legal guardianship of the child, or the death certificate of the absent parent. The affidavit should be no more than 3 months old from date of travel.

- Children traveling without either parent

In the case of a child traveling with a person other than a parent, the Unabridged Birth Certificate must be supplemented by affidavits from the parents or legal guardians confirming that the child may travel with that person, copies of the ID documents or passports of the parents or legal guardian, and the contact details of the parents or legal guardian.

- Similarly, a child traveling as an unaccompanied minor would have to produce not only the Unabridged Birth Certificate, but also proof of consent from both parents or legal guardians and contact details, plus documentation relating to the person receiving the child in South Africa. The latter documentation should include a letter stating the person's contact details and residential address, contact details where the child will be residing, plus a copy of his or her ID document, passport or residence permit.
- Certified / notarized copies of documents are usually valid for 6 months only.
- Minors traveling in school groups or with their grandparents are not exempt from the requirement.
- Who is exempt?

The new law does not apply to children traveling domestically (E.g. Between Johannesburg and Cape Town). Minor passengers on a 'Cruise to Nowhere'. For example a cruise that departs Durban Harbour and returns to Durban Harbour, or a cruise that goes from Durban Harbour to Cape Town Harbour.

- We urge you to take steps to obtain Unabridged Birth Certificates, and any other documentation required as soon as possible to avoid delays at the airport.

"25 September 2018: Home Affairs Minister Malusi Gigaba announced that documentation proving parental consent for a minor to travel is no longer a requirement. However, it is strongly recommended that travellers carry this documentation, he said."

VI. **ADDITIONAL IMPORTANT FACTS TO TAKE NOTE OF:**

- A. Should a firearm not be declared on arrival and a temporary import permit not issued, you will face severe penalties and possible arrest if detected.
- B. Ensure that your firearms arrive on the same flight as you do. Contact all airline company/ies for the different sectors of your flight before making reservations, for their **regulations regarding transport of firearms and ammunition**.

Certain airlines require the ammo to be packed in a separate locked container.

- C. Your firearm/s may only be signed for by yourself.

It will not be released to any other person.

In the event of it arriving on a separate flight, the firearm/s will be held by the SAPS until such time as you claim ownership in person.

- D. Carriage of ammunition:

We strongly recommend that ammunition be packed in a lockable case which can be checked in with the firearm(s) to avoid possible delays during checked baggage screening on your return flight.

- If ammunition are packed in checked luggage, you should **always** advise the airline at check-in. Ammo should **not** be packed inside the gun case.

- E. The temporary import permit serves as your firearm license in South Africa.

It enables you to buy ammunition in South Africa for the calibres noted on the permit.

- F. You must have the temporary import permit on your person at all times while you are in possession of your firearms.
- G. The firearm/s **MUST** be locked in a firearm safe when you are not using it.
- H. We recommend that you allow at least **3 hours** between landing and your connecting flight.
- I. In-Transit Permits are required for any person spending the night in South Africa while in-transit to a third country. The same pre-requisites apply as to obtain the normal Temporary Import permit.

It is your responsibility to check with your airline company on departure if your luggage and firearm(s) will be checked through to your final destination, when you are connecting to a third country on the same day.
- J. Please see the **Terms & Conditions** at the end of this document.

VII. **ARRIVING AT OTHER PORTS, e.g. CAPE TOWN INTERNATIONAL AIRPORT OR OTHER PORTS OF ENTRY**

- A. Procedures as above, except that there will be **no meet and greet facility**.
- B. **Costs - \$130 USD**
- C. The temporary import permit will be couriered to you before your departure to South Africa

Please contact the PHASA office if you have any queries concerning the temporary importation of your firearms.

We wish you an unforgettable and very successful hunting safari to South Africa!

PHASA Contact Details:

Tersia Du Plooy (Ms)

Email: phasa@phasa.co.za

Tel: +27 12 667 2048 (office hours)

VIII. **TERMS AND CONDITIONS:**

1. **CANCELLATION OF TEMPORARY FIREARM IMPORT PERMIT APPLICATION/S:**

1A. In the event of an application for a Temporary Firearm Import permit being cancelled by the applicant before the documents have been submitted to the SA Police Service the **costs for bank charges will be deducted** from the amount to be refunded to the applicant.

1B. In the event of an application for a Temporary Firearm Import permit being cancelled by the applicant after the documents have already been submitted to the SA Police Services, an **administration fee of R300 plus bank charges**, will be deducted from the amount to be refunded to the applicant.

1C. In the event of an application for a Temporary Firearm Import permit being cancelled by the applicant after the permit has been issued, an **administration fee of R400 plus bank charges plus charges** will be deducted from the amount to be refunded to the applicant.

1D. In the event of a “no-show”, where the applicant did not fly in to OR Tambo without informing PHASA or Go 2 Safari Concierge beforehand, **no refund will be made** to the applicant.

2. ALTERATIONS:

2A. Alterations to a permit after the permit has been issued by the SA Police Services, will be submitted to the SAPS at an **administration fee of R650 + charges**.

2B. Alterations to Temporary Firearm Import Permits must be handed in at the SA Police services **at least two weeks prior to arrival**. No alterations will be done during the last 14-days before arrival.

3. **RENEWAL / EXTENSION of TI, IT or MI Permits** can be done through PHASA. **The fee is \$100 USD** (courier costs within South Africa are included in this fee; additional fees will be charged for permits couriered outside of the RSA). Proper motivation needs to accompany these applications. Contact Tersia Du Plooy for documents to be completed and submitted.

4. FLIGHT CHANGES OR DELAYS

CHANGES:

The client needs to let PHASA and/or GO 2 SAFARI CONCIERGE know about FLIGHT CHANGES at the **LATEST 24 hours prior to departure** to South Africa. This could be done either via email or a text message. If a client does not let PHASA / GO 2 SAFARI CONCIERGE know, **an additional charge of ZAR 250 per permit** will be payable.

DELAYS:

PHASA / GO 2 SAFARI CONCIERGE must be advised of FLIGHT DELAYS **ASAP**. This could be done either via email or a text message. If a client does not let PHASA / GO 2 SAFARI CONCIERGE know, an **additional charge of ZAR 250 per permit** will be payable.

Delays of less than an hour will not be charged for.

5. FIREARMS NOT ARRIVING IN SOUTH AFRICA

PHASA and Go 2 Safari Concierge accept **no responsibility** for firearms not arriving in South Africa. This is an airline matter and no refunds will be given.

The onus lies with the traveller to check all airline regulations as well as airport regulations.

➤ Contact details for changes or delays:

1. Tersia: (PHASA)

+27 84 205 8508 – phone call or text message

or

phasa@phasa.co.za – only RSA office hours

2. Adele: (Go 2 Safari Concierge)

+27 82 746 7913 - phone call or text message

or

adele.Go 2 Safari Concierge@gmail.com

6. PAYMENT:

PHASA will send a Safari Forex Invoice for above administration and additional fees.

Payment must be done before arrival.

IX. **ADDITIONAL SERVICES:** (Booked directly with Go 2 Safari Concierge)

- Assistance at OR Tambo to connection flights
- Assistance at OR Tambo on return flights
- Assistance from the plane

- Shuttle services
- Overnight Accommodation
- Firearm / Baggage Storage

Please contact PHASA if you would like to make use of any of the above additional services. We will put you in touch with our representative.

Please note: PHASA takes NO responsibility for any Additional Service booked with Go 2 Safari Concierge.